



## West Carleton Skating Club

**Policy:** **WCSC Executive and Committees Code of Ethics and Conduct**

**Revised:** **January 25, 2018**

### **Purpose**

The purpose of West Carleton Code of Conduct and Ethics is to outline the Club's expectations and guiding principles for appropriate decision making and behaviour by the Club Executive. (as based on Skate Canada's Code of Ethics at <https://info.skatecanada.ca/index.php/en-ca/policies/79-skate-canada-code-of-ethics.html>)

### **Scope**

This Code of Conduct and Ethics applies to board members of West Carleton Skating Club and follows Skate Canada's Code of Ethics.

### **Code of Conduct and Ethics**

Each Executive member and volunteer of the West Carleton Skating Club owes a specific obligation to the Club.

The members of the Executive are responsible to manage, or supervise the management of, the business affairs and operation of the Club, to ensure that it runs smoothly for the benefit of the skaters and its membership.

The elections of members to the Executive of the Club shall be conducted in accordance with the Club's Bylaws and Constitution.

All Executive members recognize that they owe a duty to act honestly and in good faith and keeping the best interests of the Club in mind and are required to exercise care and diligence, in doing so.

As stated in Skate Canada's Code of Conduct policy also includes:

- a. I will conduct myself in a manner that is of the highest standards, follows Skate Canada's vision and mission, and is athlete-centered.
  - i. I will treat all people with respect, dignity, and sportsmanship.
  - ii. I will conduct myself professionally during all interactions in and surrounding Club activities.
  - iii. I will disclose any conflict of interest and not allow myself to be influenced in a way that could conflict with the best interest of the Club or the Club's reputation.

- iv. I will support an inclusive sport for all, regardless of race, ancestry, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status, disability or any other ground of discrimination prohibited by human rights legislation.
- c. I will not participate in any form of bullying, harassment, discrimination, physical or verbal abuse. I will immediately report to the appropriate authorities and Skate Canada ([safesport@skatecanada.ca](mailto:safesport@skatecanada.ca)) if I see or suspect anyone else doing so.
- d. I will not attempt to cover up or conceal any conduct of an individual that is, or may be, in breach of this Code and will report any violations.
- e. I understand that a violation of this Code on my part may be subject to disciplinary action up to and including expulsion from Skate Canada.

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| <b>Board Members Name:</b>                                       |  |
| <b>Position Title:</b>   |  |
| <b>Date:</b>   |  |
| <b>Signature:</b>  |  |
| <b>Acknowledge Receipt by either President or Vice-President</b> |  |